

PRACTICE TEST 1

PART 1. Picture Description

- (A) The firefighters are rescuing a woman.
(B) The firefighters are riding in a truck.
(C) The firefighters are holding a hose.
(D) The firefighters are holding a child.
- (A) The road is deserted.
(B) The road is in the desert.
(C) It's rush hour.
(D) The man is hitchhiking.
- (A) The man is standing behind his desk.
(B) The man is seated in the audience.
(C) The man is sitting under the table.
(D) The man is sitting at a desk.
- (A) The man is raising his hand.
(B) The man is lifting a box.
(C) The boxes are empty.
(D) The man is ascending the stairs.
- (A) The files are arranged neatly on the shelves.
(B) The files are disorganized and messy.
(C) The files are empty.
(D) The files are piled up on the desk.
- (A) The people are in a hotel lobby.
(B) The people are at an airport.
(C) The people are in an airplane.
(D) He is packing his suitcase.
- (A) The man has hurt his shoulder.
(B) The package is broken.
(C) The woman is angry with the man.
(D) The package is being delivered to the woman.
- (A) The women are walking together.
(B) The women are working on a project together.
(C) The women are arguing about a computer.
(D) The man is using the computer.
- (A) There is a man standing on the counter.
(B) The counter is bare.
(C) There are several glasses on the counter.
(D) There is a picture frame hanging above the counter.
- (A) The patient is being treated by the dentist.
(B) The dentist is teasing the patient.
(C) The patient is teething.
(D) The dentist is taking a break.

PART 2. Questions and Responses

- What are you going to do after the meeting?
(A) I went to a natural history museum.
(B) I have to finish a marketing report.
(C) I didn't know about his birthday.
- Who called?
(A) The supplier. Our shipment has arrived.
(B) When I was young, I spent a lot of time on the phone.
(C) No, I'm sure I didn't call you.
- Where are last month's financial reports?
(A) They'll meet you at the café on First Street.
(B) On Julie's desk.
(C) On vacation.
- Why are you reading that book?
(A) Because I'm reading a novel.
(B) For three months, I didn't go to the library.
(C) For a class I'm taking at the community college.
- When's the car going to be ready?
(A) We can pick it up any time after 3:00.
(B) I'm ready right now.
(C) The car was at the mechanic's for a week.
- How long did you work in China?
(A) About six inches.
(B) Six months ago.
(C) A year.
- Would you call this number and ask what their hours are?
(A) I'm sorry, I don't know what time it is.
(B) Yes, she works very long hours.
(C) Sure. What's the number?
- Do you want to work late tonight or finish this early tomorrow?
(A) I'd rather get it all done today.
(B) I had a good time on Saturday.
(C) I worked late today.
- I'll never get these papers in the mail today.
(A) The figures are too high.
(B) Sure you will. Let me help you.
(C) I'll write you a check later.

20. Have you finished typing the minutes of the meeting?
(A) I'm almost done.
(B) It took them a month to finish.
(C) The finish is very smooth.
21. Are you happy with your new job?
(A) Yes, I'll be happy to help you with that job this afternoon.
(B) Yes, it's very interesting, but a little difficult.
(C) Yes, that's our new dog.
22. That was a long meeting.
(A) I think it will be fascinating.
(B) No, I don't believe that.
(C) It certainly was.
23. How much did the caterer say the party would cost?
(A) I don't remember exactly, but it was a good deal.
(B) He uses an outdated computer, but he doesn't complain.
(C) My computer is very fast.
24. Should we leave at two o'clock or two-thirty?
(A) No, in about an hour.
(B) I thought we'd agreed on two o'clock.
(C) She left yesterday.
25. What time did you book the meeting room for?
(A) I don't have much time lately.
(B) From five o'clock until seven-thirty.
(C) I can pay you tomorrow.
26. Who can meet the director at the airport tomorrow?
(A) I don't mind going to meet her.
(B) He's giving a presentation tomorrow.
(C) Do you often go the airport?
27. Where is the front page?
(A) Oh, I threw it away already.
(B) Downtown on Canyon Road.
(C) Newspapers are published daily.
28. Did you produce this documentary?
(A) Yes, with my business partner.
(B) The play was an expensive production.
(C) The produce isn't very high quality here.
29. When will you find out if you got the job?
(A) This is my second chance.
(B) Yes, I hope I get the job.
(C) Early next week.
30. Why were you late for the presentation?
(A) I couldn't find the room.
(B) I haven't made a presentation in years.
(C) It was good, wasn't it?
31. How did you persuade him to take the project?
(A) It wasn't a very good project.
(B) Actually, he asked if he could have it.
(C) It's not mine.
32. The paper in the photocopier is jammed.
(A) You are so lucky.
(B) Oh, no. Not again.
(C) That's just one of the advantages.
33. Should I send this by courier or by regular mail?
(A) Well, how urgent is it?
(B) I wouldn't trust him if I were you.
(C) I think it's reliable.
34. Why isn't Carla answering her phone?
(A) It's ringing now.
(B) Didn't you know? She's on vacation.
(C) No, I don't know her phone number.
35. Where can I store the books when they arrive?
(A) I can't wait to see the books.
(B) Have you read the books yet?
(C) There's some space in the basement.
36. When can you get it all done?
(A) How does next Tuesday sound?
(B) I can get it all done.
(C) I used to do it on the weekends.
37. Who is directing the Enna Fashions' commercial?
(A) It's quite a challenge to be the director.
(B) I heard they just hired her.
(C) I'm going to be in charge of that.
38. What have you done with the photos?
(A) I took them at the photo shoot.
(B) I'm hoping to be a fund manager.
(C) I put them in an envelope on your desk.
39. What time do you start work?
(A) I work flexi-time, so it varies.
(B) I have to start work.
(C) It's not my bank statement.
40. Why haven't they ordered the Christmas cards yet?
(A) It's the office Christmas party on Thursday.
(B) Oh, we thought you had ordered them.
(C) I didn't get any Christmas cards last year.

PART 3. Short Conversations

Questions 41 through 43 refer to the following conversation.

- (W) Hello, Excelsior Hotel. How may I help you?
 (M) Hi. I telephoned yesterday to make a reservation for two single rooms over the weekend of the first. I'd like to add a third room to my reservation.
 (W) OK, let me check availability for you. I'll need your last name and reservation number, please.
 (M) Certainly. The last name is Jordan and my number is 1076KJ.

Questions 44 through 46 refer to the following conversation.

- (W) What do you think of our new billing system? It's been up and running for a couple of weeks now.
 (M) It's about time we got ourselves computerized. We are always so behind the times.
 (W) Yes, but as they say, better late than never, I guess. Anyway, it is certainly making my life easier in the supplies office.

Questions 47 through 49 refer to the following conversation.

- (W) Rogers, I'm reviewing your expense record from your business trip and I have a question about this dinner on the 18th. According to the planner, there were no business meetings that evening.
 (M) Oh yes, that was an unscheduled dinner with a man who specializes in telecommunications software. It was just by chance that I met him.
 (W) I see. Well, I hope you learned something useful.

Questions 50 through 52 refer to the following conversation.

- (W) I have a question about taxes. I'm self-employed, but I've received a demand for payment of taxes. I wasn't aware that I had to pay gross receipt taxes.
 (M) Yes, ma'am, it's required on all sales within the state.
 (W) How much will I owe with penalties and interest?
 (M) Why don't you take a look at this leaflet outlining the tax payment requirements for the self-employed? It's all explained here.

Questions 53 through 55 refer to the following conversation.

- (W) Did John tell you that we've just completed the paperwork to purchase the lot next to our building?
 (M) Is that for the expansion that you've been talking about? You've had your eye on that lot for a long time.

- (W) Yes. Well, now it's ours and we're going to start construction in three months. We're going to extend the back of the store.

Questions 56 through 58 refer to the following conversation.

- (M) I didn't notice you at the meeting this morning.
 (W) No, I had to see a client this morning. I didn't get back in time. How was the meeting?
 (M) Oh, well, you know. The same old stuff. Nothing was said that you don't already know.
 (W) I guess I won't feel bad about missing it then.

Questions 59 through 61 refer to the following conversation.

- (M) Do you have a number that I can reach John at? I need to ask him when the next shipment is due.
 (W) I've got his cell phone number. Here, you can call him on that.
 (M) Actually, he told me yesterday that his cell phone wasn't working. I need his office or home number.
 (W) I wouldn't call him at home if I were you. Why don't you look up his office number in the company directory?

Questions 62 through 64 refer to the following conversation.

- (M) When is the staff meeting? I can't find the agenda memo anywhere.
 (W) I have it marked on my planner. Let me check. OK, it's next Wednesday from 1:00 to 5:00.
 (M) It's going to take all afternoon? It's usually done in an hour.
 (W) Yeah, well, there's going to be a presentation by the planning division followed by a question-and-answer session.

Questions 65 through 67 refer to the following conversation.

- (M) Have you heard the news about Asco Limited? It's just unbelievable.
 (W) No, I haven't. What happened?
 (M) Well, their chief engineer has just admitted that he falsified data regarding their buildings. Many of the buildings have structural weaknesses.
 (W) Gosh, that's so irresponsible. I wonder why he did it.
 (M) I don't know, but they might have to pull down a lot of buildings.

Questions 68 through 70 refer to the following conversation.

- (W) I've just been on the phone with Office Depot. They say we can't place any more orders until the previous invoice is paid, but you've already paid the bill.
- (M) Oh, the stationery bill. I forgot all about it. It's still here on my desk.
- (W) Well, you'd better pay that right away. We're nearly out of A4 paper and printer ink.
- (M) I'll go to the bank immediately.

PART 4. Short Talks

Questions 71 through 73 refer to the following news report.

(W) The top business story today is American Aircraft Manufacturer's success at drumming up business in Europe. AAM has won a slew of aircraft orders worth 1.6 billion dollars. They have received 30 orders for their new model, the 62F plane, to be delivered in such countries as England, Norway, France, and Germany. With the total European orders, AAM will be manufacturing 60 more planes than it sold in all of 1995. The company has pulled itself from the brink of failure to expected net profits of no less than 13 billion dollars this year. This unexpected turnaround is thanks to the innovative marketing approach implemented by CEO, Mark Simpson, since he took over the company in April. Mr. Simpson was unavailable for comment.

Questions 74 through 76 refer to the following announcement.

(M) The office has always been a place to get ahead. Unfortunately, it's also a place where a lot of resources are being wasted. Take a look around the next time you're at work. Notice how many lights are left on after people leave. See how much paper is wasted, how much water is being wasted in the restrooms. Here are a few simple ways you can produce less waste at work: use both sides of the paper when writing a memo, use old copy paper to write notes, turn off your light when you leave, set up a recycling bin for cans and bottles, and don't let the faucet run. This message is brought to you by 43 environmental groups doing our part to save the Earth's natural resources. Do your share!

Questions 77 through 79 refer to the following message.

(W) Thank you for calling the Red Review Customer Service Department. Unfortunately, all of our customer service representatives are busy right now, but please

hold the line. Our weekly magazine provides you with the latest in theater, restaurant, art, and music reviews to plan your evenings and weekends on the town, plus book and video reviews for your nights at home. To keep you informed, we also provide subscribers with top news, business, and sports stories and editorials via email, seven days a week. All subscribers receive a 20% discount on the newsstand price. For your billing convenience, we accept Visa, Mastercard, or Diners Club. Please hold the line and a customer service representative will be with you shortly. Thank you for waiting.

Questions 80 through 82 refer to the following announcement.

(M) Ladies and gentlemen, we'll be pulling into Victoria Station in one hour and 20 minutes. We apologize for the delay, but there was some trouble with the tracks outside Derby. This problem has now been resolved. The conductor will be coming through to collect tickets, so please have them ready. Also, the buffet service, located in car three, will be closing in 30 minutes. Please take this last chance to buy drinks, meals, or snacks before our arrival in London. Restrooms are located at the rear of each car. There are payphones located at the front of cars four and six. The weather in London is currently overcast, with light rain showers. Thank you for choosing the Victoria Express, and please enjoy the remainder of your journey.

Questions 83 through 85 refer to the following recorded message.

(W) Thank you for calling Southern Airlines. In order to expedite your call, if you are using a touch tone phone, please press 1 now. If you have a rotary phone, please stay on the line. Please make your selection from the following menu at any time and when making your reservation, please ask about our convenient ticket delivery service. For today's flight arrival, departure, and gate information, press 1. For domestic reservations and fares in the 50 United States, press 2. For international reservations and fares, including Canada and the Caribbean, press 4. For information about Flyaway Vacations, press 5. For all other inquiries, press 6. To repeat the menu, please press 7.

Questions 86 through 88 refer to the following talk.

(M) It is my great pleasure to welcome here tonight, Francisco De Souza, renowned businessman and philanthropist. Mr. De Souza will be talking to us about his experiences in poverty-stricken areas of Southeast Asia, where he has been giving business lectures and start-up loans to communities for the past ten years.

Mr. De Souza will be explaining how his loans project has enabled numerous communities to set up their own plumbing and sewage systems, saving the lives of infants and the elderly thanks to the availability of clean water. These loans, contrary to what you might expect, are not interest-free, and Mr. De Souza will be explaining the loan-repayment system that he has established. I think you'll be surprised at the details. Mr. De Souza, I hand the stage over to you.

Questions 89 through 91 refer to the following announcement.

(W) Good morning GFY shoppers. We would like to remind customers of our Gold Card membership system. Membership is available to all customers, free of charge. Membership benefits include our monthly newsletter, informing you of the latest healthcare and nutrition products, exercise tips and healthy eating recipes, and advance notice of special promotions. Best of all, Gold Card members get a 20% discount every Tuesday at GFY. Come to GFY for all your nutritional needs. We carry a complete line of vitamins, minerals, and dietary supplements to enhance your health. Avoid this winter's colds, flu, and fatigue. Our shelves are stocked with supplement formulas to keep you fit through the dark days of winter. And don't forget your Gold Card! Remember, GFY is the caring store.

Questions 92 through 94 refer to the following recording.

(W) Hi, Everett. This is Marina. I've spoken to the production team about the quality control issue and they have agreed to set up a meeting on Friday to discuss it with the union. We're expecting a few problems because it will affect working hours. In order to improve quality, we'll need to introduce further checks and these will cut into production time, so it will be harder to maintain current levels of productivity. The union might demand extra payment, and although we hope to avoid that, we are ready for negotiations if it comes to that. An alternative might be to hire one

or two extra workers, but frankly that is probably going to be more costly in the long run, what with pension and health insurance premiums. Anyway, I just wanted to let you know what is going on. Talk to you later.

Questions 95 through 97 refer to the following talk.

(M) Thank you everyone for coming to this last-minute meeting. I'm sorry to have to drag you away from your work, but something has come up, and I need to let you know about it without delay. As you know, last week the health and safety inspectors came to give the factory its annual inspection. This is a routine matter, and we have always passed with flying colors, so no one was worried. However, it turns out that the safety mechanisms on three of our cutting machines are faulty. Obviously, this is of great concern and we have no choice but to stop production until these mechanisms have been repaired and have passed a second inspection. We will be closing the factory for at least seven days, but you will all receive full pay. The closure will take effect immediately.

Questions 98 through 100 refer to the following advertisement.

(W) Get away from the gray winter skies with a Winter Getaway package from Pearson's Travel. We have packages to suit all budgets. Packages start from as low as \$199, including tax, for a weekend break for two people. Choose from a range of domestic and international destinations. All packages include accommodation in a four-star hotel with upgrades available in certain locations, a buffet breakfast, use of a rental car, and a choice of activities and guided tours. For the dog-lovers among you, inquire about our pet-friendly resorts. Our Winter Getaways are now available from all branches of Pearson's. Telephone our hotline at 1-800-PTRAVEL for more details or drop into any branch of Pearson's Travel and ask for a Winter Getaway package.

PRACTICE TEST 2

PART 1. Picture Description

1. (A) The doctors are washing a patient.
(B) The doctors are watching an x-ray.
(C) The doctors are looking at an x-ray.
(D) The doctors are x-raying a patient.
2. (A) There's no one in the lobby.
(B) There's a party in the lobby.
(C) There's a porter carrying bags across the lobby.
(D) There's a young man making a phone call.
3. (A) The woman is taking off her jacket.
(B) The woman is getting off the train.
(C) The woman is waiting for the train.
(D) The woman has just eaten lunch.
4. (A) The players are in the locker room.
(B) It's a cold day.
(C) The referee is observing the players.
(D) The referee is upset.
5. (A) It's too early to check in for the flight.
(B) He's checking in at the airport.
(C) She needs her passport and ticket.
(D) The counter is getting crowded.
6. (A) The woman is standing next to the ladder.
(B) The woman is standing beside the ladder.
(C) The painter is standing beneath the ladder.
(D) The woman is standing atop the ladder.
7. (A) The clothes are on the floor.
(B) The clothes are hanging on the rack.
(C) The cleaner is hanging the clothes.
(D) The clothes are torn and dirty.
8. (A) The two men are shaking hands on an agreement.
(B) The two men cannot agree with each other.
(C) They are arguing about a contract.
(D) It's the man's wedding anniversary.
9. (A) They are working in the woman's garden.
(B) They are working near a minor road.
(C) They are working on the highway.
(D) They are working in the middle of the street.
10. (A) The woman is writing something in her book.
(B) The woman is having dinner with a client.
(C) The woman has a laptop computer on her desk.
(D) The woman is happy and excited.

PART 2. Questions and Responses

11. Is the copy machine working?
(A) I have last month's report.
(B) I'm trying to finish calculating the figures.
(C) No. The repairman hasn't arrived yet.
12. How long will the Computer Conference last?
(A) All weekend.
(B) I went for a long swim.
(C) It's down the hall on your left.
13. May I borrow your pen?
(A) I just read the accounting memo.
(B) Sure, but I need it back.
(C) I got a loan from the bank for my car.
14. Why did the meeting last so long?
(A) There's not going to be a newsletter issued again.
(B) There were a lot of items to discuss.
(C) We had an excellent time at the party.
15. What did you decide about the fax machine?
(A) We're going to buy a new one.
(B) There was a power cut yesterday.
(C) I sent him a fax last weekend.
16. Where are last year's records kept?
(A) On the middle shelf towards the wall.
(B) He recorded that album four years ago.
(C) In the refrigerator.
17. I'm leaving for the airport in half an hour.
(A) He's on his way to work.
(B) Well, have a safe flight.
(C) Yes, before the traffic gets too heavy.
18. Will the office be open tomorrow afternoon?
(A) I'm open to new suggestions.
(B) He left early because he had a dental appointment.
(C) No, we're closing early for the holiday.
19. Is 11 o'clock or 2 o'clock on Friday better for you?
(A) Yes, let's meet in my office.
(B) I hate Fridays.
(C) I have an opening at eleven.
20. When were you in New York?
(A) I'm feeling better than yesterday.
(B) Two years ago.
(C) I love art museums.

21. How many copies of this handout do you want made for the meeting?
 (A) The report was short.
 (B) I'm meeting with the Board of Directors this afternoon.
 (C) Twenty-five should be enough.
22. I've proofread this book, so I'm going to mail it.
 (A) Wait. I need to take a look first!
 (B) Sure, give me 10 minutes.
 (C) The post office is on Cordova Road.
23. I'd like an aisle seat, please, towards the front of the plane.
 (A) I'm sorry, sir. I only have window seats available.
 (B) My back hurts when I sit in these chairs for too long.
 (C) I agree. The food was excellent last night.
24. I'd like you to type this letter this afternoon or by tomorrow morning.
 (A) OK, I can get it done after lunch.
 (B) I tried calling but got a busy signal.
 (C) It's Tuesday tomorrow.
25. Why did you close the branch early?
 (A) There was a power outage, so I couldn't serve customers.
 (B) I had to close the branch early.
 (C) It's a long way from here.
26. Who is coming to the mortgage and insurance presentation?
 (A) Ian and Brian will be joining you.
 (B) I don't have any insurance.
 (C) There's a schedule of activities on the hall board.
27. Where is the new accountant going to work?
 (A) He'll have an office on the fifth floor.
 (B) I'm sure he'll work the same hours as us.
 (C) It's not an option, I'm afraid.
28. When did you need the budget spreadsheets by?
 (A) As soon as possible.
 (B) I haven't made them yet.
 (C) It's three o'clock in London.
29. What is he going to talk about?
 (A) He might talk for over two hours.
 (B) It says in the program.
 (C) I've heard he gives very interesting talks.
30. Should I hire Mr. Mathers, or should I hire Mr. Williams?
 (A) I'd go for the candidate with the most experience.
 (B) Williams is a common family name.
 (C) I'm going for lunch.
31. I can't find the filing cabinet keys anywhere.
 (A) It's getting late.
 (B) I hope they're not locked inside the cabinet.
 (C) I'm filing the papers as fast as I can.
32. How many customer comment forms were turned in last week?
 (A) Yes, there was a big increase in customers last week.
 (B) I don't know. I haven't counted them yet.
 (C) It's really not fair.
33. Where has Greenford decided to put the new fax machine?
 (A) Well, he doesn't often send faxes, does he?
 (B) He's trying to replace the circuit boards in the old machines.
 (C) He said he would put it between the copy machine and the filing cabinets.
34. When can I get the estimates for the pamphlets?
 (A) I don't think you can guess something like that.
 (B) I've already sent them to your secretary.
 (C) I'm sure they'll send them.
35. Why is there a big stack of boxes over by the window?
 (A) The basement is flooded, and there was nowhere else to put them.
 (B) It does look rather heavy.
 (C) I'm off to the cafeteria. Can I get you anything?
36. Who is our contact at Wishford?
 (A) I believe it's still Andy McCarthy.
 (B) I haven't contacted them for about six months.
 (C) I used to work at Wishford.
37. Didn't I ask you to finish writing the review of the new software by Friday?
 (A) Relax, I still have a whole day to get it done.
 (B) I'm using a new computer.
 (C) I have to install a new program for you.

38. What is wrong with this computer?
 (A) It's one of the latest models.
 (B) Have you tried using the new copy machine?
 (C) It's probably got a virus.
39. I'm really pleased with the way these leaflets have turned out.
 (A) Thank you. I designed the lettering using my PC.
 (B) Yeah, a lot have turned out today.
 (C) I think I'm catching a cold.
40. How do I replace the toner in the copy machine?
 (A) That's wonderful news. I knew you would.
 (B) Turn the green lever, then pull out the empty tube.
 (C) I don't think they will be making a delivery today.

PART 3. Short Conversations

Questions 41 through 43 refer to the following conversation.

- (W) Is that the new computer the office bought for you? It looks pretty nice. I hadn't realized they were going to buy laptops.
- (M) Yes, I love it. It's so much faster than my old one, and I can just take it home with me if I want to get something finished instead of staying late at the office. I've only had it a week, but it has already made my life so much easier.
- (W) Great. I'm on the list to get one, too. I can't wait to start using it.

Questions 44 through 46 refer to the following conversation.

- (M) I haven't seen you in the office all week. Have you been following the recent business reports out of Asia?
- (W) No, I've been at a conference all week. I haven't had the time.
- (M) You might want to take a look at them. There are copies in the conference room. It might be a good idea to go check them out before you start on anything else.
- (W) That sounds ominous. Something bad always happens when I leave the office for a few days.

Questions 47 through 49 refer to the following conversation.

- (W) Are you going to the meeting, or do you have too much work to do? We'd better leave soon if we don't want to be late.

- (M) I've got to finish typing this letter, and then I'll come. I'll probably be about 10 minutes late.
- (W) Well, if you're sure. I'll just see you there. I don't think the others will be too pleased, though. You were late last time, too.
- (M) I know, but I have to finish this first.

Questions 50 through 52 refer to the following conversation.

- (M) Maybe we should meet tomorrow to discuss the results of the market survey. They've been gathering dust on my desk for weeks.
- (W) Yes, we've been procrastinating, haven't we? I'd like to come up with a strategic plan for the year before the next quarter. If we don't do it soon, it'll be too late.
- (M) Good. How about at 10 in my office? I'll print out the collated results for you.

Questions 53 through 55 refer to the following conversation.

- (W) Walt, there's a call for you on line 2. It's the supply department about our paper order. He wants to confirm how many boxes of paper you want.
- (M) Tell him I'll call him right back. I'm reviewing applications for the sales position.
- (W) OK, but he needs to know today if the order is for 13 or 30 boxes. It says 30 on his form, but it's a lot more than usual.
- (M) Right. Tell him 30. We'll be printing a lot of leaflets this month.

Questions 56 through 58 refer to the following conversation.

- (W) Good morning. May I help you, sir?
- (M) Yes, I'm looking for Beckwith and Drum, the attorneys. I thought their office was in this building, but I can't seem to find their name on the signboard. I must be in the wrong place.
- (W) They used to have an office in this building, but they moved two blocks away to 215 W. 87th Street, suite 300. They are still using their old phone number if you want to call them.

Questions 59 through 61 refer to the following conversation.

- (M) I've just come out of a planning meeting. The manager says we have to cut overhead costs. He wants to cut the budget by \$25,000.
- (W) What? I don't see how we can possibly do that. We're already operating on a really tight budget.
- (M) I know, but I wonder if we can eliminate one position. Who on the staff is dispensable?
- (W) Well, I don't envy you having to make that decision.

Questions 62 through 64 refer to the following conversation.

- (W) I'd like to fly from El Paso, Texas, to New York, leaving on the 12th and returning the 19th.
- (M) I'm sorry, ma'am. All flights are booked for the 12th. Can you go another day? We have seats available on the 11th and on the 13th.
- (W) Well, not the 11th, but I guess the 13th would be OK if that's all you have left. And could I have an aisle seat?
- (M) That should be easy to arrange.

Questions 65 through 67 refer to the following conversation.

- (M) I understand you've opened a branch office in Jakarta. How's it going?
- (W) Quite well. It was hard at first, and we've had some challenges with translating documents, but the manager has just hired some excellent local employees.
- (M) I wonder if you'd give us some tips; we're considering expanding into Malaysia.
- (W) I'd be delighted. Why don't you give my secretary a call, and we can set up a meeting.

Questions 68 through 70 refer to the following conversation.

- (W) I've read it and read it, over and over, but I still don't think the 2nd and 3rd paragraphs of this letter are very clear.
- (M) Would you like me to go over it for you? Sometimes a second person can see something that you missed.
- (W) Yes, and take your time. I'd rather have it perfect even if it's late. This is a very important document.

PART 4. Short Talks**Questions 71 through 73 refer to the following advertisement.**

(M) There are ten secrets every Mutual Fund investor should know. Do you know them? How are so many people successfully achieving their financial goals through mutual funds? And how can you join them? Ellison's new brochure, "10 Secrets Every Mutual Fund Investor Should Know," explains it all. It's packed with strategic information from some of the nation's top fund managers. It is indispensable knowledge that even experienced investors, as well as mutual fund novices, will find valuable. It's yours free with our compliments. Yes, that's right. No payment necessary. Just call 800-527-9000 and ask for a copy today. CD format also available. With "10 Secrets Every Mutual Fund Investor Should Know," you could be on your way to financial success by the end of the month.

Questions 74 through 76 refer to the following message.

(W) Thank you for calling Sportech Consumer Affairs. You have reached the Sportech customer support hotline. Unfortunately, all of our representatives are currently unavailable. To listen to a recorded message please press one of the following numbers. For Sportech literature and product information, press 1. For retailers and factory outlets, press 2. To provide comments and feedback, press 3. To check on the status of a returned product, press 4. If none of these address your particular issue, please press 5 to speak to a Sportech representative and remain on the line. We aim to answer all calls within three to four minutes. Thank you for your patience. To return to the main menu, press star.

Questions 77 through 79 refer to the following announcement.

(M) Ellen Wagner assumed the presidency of Auto Enterprises in 1974, thereby becoming the first woman to head a Fortune 500 company. After 10 years, she moved to Washington DC, to take the position of head of the Department of Transportation, which she maintained for eight years through two sets of government administrations. She has been an inspiration to aspiring business people and an outstanding role model for more than a few of the women here tonight. As many of you are aware, she retired last year to write a book about transportation and the modern world. I know that I, for one, am eagerly awaiting its publication. Please welcome, as our guest speaker for the Walker Schuster Guest Lecture Series, Ms. Ellen Wagner.

Questions 80 through 82 refer to the following information.

(W) Since 1992 when the Main-Danube canal opened, linking the Rhine and Danube Rivers by way of the Main River, barges have been able to go all the way across Europe, from the North Sea to the Black Sea. Now, a tour operator, Uniworld of New York, plans to take up to 150 passengers next summer on the new Wolfgang I and II on each of two 22-night trips it calls the Ultimate Grand Cruise. On June 27th, the vessels will leave Amsterdam headed for Constanta in Romania, passing through or along, Germany, the Czech Republic, Austria, Slovakia, Hungary, and Bulgaria with stops along the way. On July 17th, the vessels will retrace the route. This luxury cruise will be offered on a first come, first served basis, and participants will be allowed to join only one of these cruises.

Questions 83 through 85 refer to the following advertisement.

(M) If you've ever suffered the inconvenience of having a loan or credit application rejected due to your credit record, you'll know just how damaging that record can be to your financial prospects. Find out what's on your credit report and who put it there, at no charge! Your credit report is constantly having information added to it by others. So, it's important that you review it to make sure it's accurate. View a list of your outstanding balances, including mortgages and loans, car payments, your overall payment history for the past year, and a summary of who has requested copies of your credit report. This offer for a complimentary copy of your credit report is available only to you. But, you must not delay. Call 800-900-9000 right now and we'll send you an easy-to-fill-out release form.

Questions 86 through 88 refer to the following announcement.

(W) The Dow Jones Industrials rose 4% for the week of November 17th-21st, giving investors hope that the troublesome fall witnessed in the month of October has ended. European and Asian markets settled into a strong trend with European stocks up 4.66% and Asian stocks up 7.27%, showing signs of recovery for struggling Asian markets. Investors are optimistic about worldwide market prospects with signs of economic recovery taking place in Bangkok, Singapore, and Hong Kong. With the price of oil continuing its slow descent, investors are looking less hesitant and are showing more confidence in the airline industry, having sent stocks in several airlines plummeting after the first large rises in fuel costs were announced earlier this year.

Questions 89 through 91 refer to the following advertisement.

(M) Many people think this is the world's finest showerhead, and we think you'll agree. Don't be fooled by its simple appearance. Used in 5-star hotels and top health spas, this showerhead delivers a consistent, efficient 2.5 gallons per minute, regardless of water pressure. It is adjustable from an invigorating needle spray to a full flood. The specially constructed plastic nozzles resist mineral build-up. It installs easily without special tools. It's made in the USA and is available in chrome for \$50 or brass for \$70. For an additional \$10, you can purchase a special mineral salt attachment and 20 mineral tablets. This screw-on attachment contains a refillable water-softening mineral tablet which will give you health spa grade water each time you use it. Each tablet is good for at least 25 uses.

Questions 92 through 94 refer to the following message.

(W) Hello. This is Amanda Patel. I called yesterday to make a reservation for three twin rooms for the weekend of April 23rd and 24th. You told me to call back today to confirm this. It looks like I have called at a bad time, as there is no one here to take my call. Umm, anyway, actually I need to make some changes to that reservation. I hope that they will be possible. First, I'm really sorry, but I gave you the wrong dates. I'd like to change my reservation to the weekend of April 30th, as one of our group members is unable to make the previous weekend. Also, I would like to change the kinds of rooms I reserved. Could I change to two twin rooms and two single rooms? OK, well, I'll call back a bit later.

Questions 95 through 97 refer to the following announcement.

(M) Attention all passengers! Attention all passengers. Due to a derailment at Oxbury Crossing, all trains scheduled to travel through the Oxbury Crossing area will be subject to severe delays. This will affect all trains to and from London and Heathrow. However, trains to and from Greenstead and Hamilton will run according to schedule. I repeat, all trains to and from London and Heathrow will be subject to severe delays. We apologize for this inconvenience and assure you that everything is being done to minimize disruptions to services. Passengers with flights departing from Heathrow Airport before 4 p.m. are encouraged to make alternate arrangements, as we cannot guarantee being able to resolve problems in time for you to make your flights. Please show your airplane tickets at the ticket office and we will refund your train fare.

Questions 98 through 100 refer to the following report.

(W) Reports are in of a hold-up at the Smithfield Road branch of the Metropolis Bank. Masked gunmen entered the bank shortly after it opened at nine o'clock this morning. According to eye-witness reports from bystanders, three armed men, wearing Halloween masks, jumped out of a black van and ran into the bank at around 9:10. One of these witnesses called the police, who are now surrounding the building. Nothing has been heard from anyone in the bank, but it is believed that 10 members of bank staff and possibly 10 or 12 customers are currently inside. No decision has been made as yet on whether to storm the bank, but members of the public are requested to avoid the Smithfield Road and 73rd Street area.

PRACTICE TEST 3

PART 1. Picture Description

1. (A) The road is full of traffic.
(B) A man is getting on the bus.
(C) The bus is full of passengers.
(D) The taxis are picking up passengers.
2. (A) The man is running away from the police officer.
(B) The police officer is writing a parking ticket.
(C) The police officer is arresting a suspect.
(D) The man is hiding behind the car.
3. (A) The two men are fitting windows.
(B) The two men are working on a construction site.
(C) The two men are standing in front of a shop window.
(D) The two men are hanging from safety harnesses.
4. (A) The man is talking on a public telephone.
(B) The man is talking in public.
(C) The man is leaning against a wall.
(D) The man is stretching his neck.
5. (A) The man is reading a newspaper in a library.
(B) He is working at a store.
(C) He is picking a book off a table.
(D) He is selecting a book in a bookstore.
6. (A) The woman is working on the stairs.
(B) The woman is climbing up the walls of a house.
(C) The woman is walking down the stairs.
(D) The woman is walking up the stairs.
7. (A) The bridge is empty.
(B) The man is alone on the bridge.
(C) The bridge is crowded.
(D) The street is deserted.
8. (A) The train doors are shut.
(B) The train doors are open.
(C) A man is waiting in front of the train doors.
(D) The train is approaching the station.
9. (A) The man is confused about something.
(B) The man is confusing.
(C) The man looks excited.
(D) The man is sad about something.
10. (A) The three men are working together.
(B) The three men are walking together.
(C) The men are looking at a brochure.
(D) The men are taking a break.

PART 2. Questions and Responses

11. What happened at the staff meeting?
(A) I can meet on Tuesday morning.
(B) There's nothing to do on weekends here.
(C) Three people from accounting resigned.
12. I think it's going to rain today, don't you?
(A) It sure looks like it.
(B) I don't know what to do.
(C) No, I don't blame you.
13. How was your trip?
(A) I tripped on the stairs.
(B) It was an excellent meal.
(C) I had a wonderful time.
14. Can you show me how to open this?
(A) There are no shows on Saturdays.
(B) First, you turn the knob to the left.
(C) The shop isn't open today.
15. Why didn't you finish the project on time?
(A) He has trouble getting to the airport on time.
(B) It turned out to be more complicated than we thought.
(C) The finish on your floors is just beautiful.
16. When would you like to hold the meeting?
(A) I'd love to go to Greece.
(B) Isn't there another place we can try?
(C) How about on Friday?
17. Where is there a bank near here?
(A) On the table behind the bookshelves.
(B) There's one on Water Street.
(C) Down the hall past the reference section.
18. Did you see the letter from Duncan?
(A) I wrote a letter a year ago.
(B) Yes, we'll discuss it at the meeting.
(C) I heard you're from Baltimore.
19. Who were you talking to?
(A) I'll get the phone.
(B) I talked to him yesterday morning.
(C) That was Dawson, our biggest client.

20. Are you going to ride your bike or take the bus to work tomorrow?
(A) I'll go by bike, if the weather is decent.
(B) I bought a new bike recently.
(C) I love my job.
21. What are you going to do after you graduate?
(A) I'd like to get a job in advertising.
(B) I attended university from 1984 to 1988.
(C) After dinner, let's go to the library.
22. Is she familiar with graphics programs?
(A) Yes, I'm familiar with that book.
(B) Yes, she's got 10 years work experience in computer graphics.
(C) Yes, I met her at a computer conference.
23. How long will you be gone?
(A) For three days.
(B) Since two weeks ago.
(C) Before next week.
24. When can you have these estimates completed?
(A) They will finish construction by the end of the month.
(B) By tomorrow afternoon, I think.
(C) Our reservation is for seven o'clock.
25. Why were last quarter's sales so low?
(A) We're not sure, but we're investigating.
(B) The sales are always very good right after Christmas.
(C) I'm sorry, I don't have a quarter.
26. Oh, no. This paper doesn't fit into the copier.
(A) I don't read the paper.
(B) I think it fits you very nicely.
(C) No, it's too wide.
27. Do you want to tell him now or wait until he finds out for himself?
(A) I hate waiting for the bus.
(B) We'd better let him know sooner rather than later.
(C) Well, I don't think he'll be there.
28. Where do you expect to be meeting the president?
(A) I guess we'll meet in his office.
(B) It's hard to tell with this kind of material.
(C) I'm really worried about this.
29. Which way up should I insert this cartridge?
(A) I think they've stopped making those.
(B) Turn it so the green stripe is facing up.
(C) Haven't you finished yet?
30. Are you happy with the survey results?
(A) They were a little disappointing.
(B) I'm very happy with our new house.
(C) I didn't like the new manager at all.
31. Will you pass me the stapler, please?
(A) I'm afraid it's broken.
(B) I'm open to any suggestions.
(C) Let me know if you need any help with that.
32. When do you think you'll finish?
(A) Yes, let me just finish this.
(B) It took me longer than 10 minutes to finish.
(C) I'll be done in about five minutes.
33. You have been to New York, haven't you?
(A) No, I prefer to eat at home.
(B) Yes, 15 years ago.
(C) I absolutely love traveling.
34. Do you know Ellen?
(A) Yes, I've been there before.
(B) No, I've never met her before.
(C) Oh, I'm sure I can help you do that.
35. Who is that talking to the director?
(A) He's always gossiping about something.
(B) It's the new intern.
(C) Shares are down 3%.
36. What are they going to do about the structural flaws?
(A) There's going to be an investigation.
(B) It's giving me a terrible headache.
(C) It's going to be a long day.
37. Why did the Newman's cancel their order?
(A) Please don't tell me what to do.
(B) They've found a cheaper supplier.
(C) I'm not familiar with their products.
38. Where have you put my calculator?
(A) Don't blame me every time you lose something.
(B) I have a pretty good computer.
(C) I'm going to print out this letter.
39. Should we do the brochures in black and white or in color?
(A) The colors are bright, aren't they?
(B) The black and white looks a little old-fashioned.
(C) I'll check the mail.

40. I've lost the agenda for tomorrow's meeting.
- (A) That's OK, I have a spare one.
 - (B) I need to take a break.
 - (C) Do you have a moment?

PART 3. Short Conversations

Questions 41 through 43 refer to the following conversation.

- (M) What do you think of this letter? I've been working on it all morning, but I think it's more or less ready to send now.
- (W) Hmm, well, the first paragraph is too long, and there are a few typing mistakes. I'd change those things, but otherwise it looks good.
- (M) I didn't even notice those mistakes. I like your idea to break up that paragraph.

Questions 44 through 46 refer to the following conversation.

- (M) How do I know if the fax went through? I'm not sure if I did it right or not, and I really need this fax to go through.
- (W) Well, it usually prints out a confirmation sheet, but it's not working properly at the moment, so you'll have to look at this display here.
- (M) There's a green light. What does that mean?
- (W) It means it went through just fine.

Questions 47 through 49 refer to the following conversation.

- (M) When you finish that report, here are all the files for the next one we need to complete by tomorrow evening.
- (W) I'm not even half way through this first one! Can't you extend the deadline? I've got a headache, and I've hardly slept all week.
- (M) I'll see what I can do, but in the meantime, take some aspirin and keep working.

Questions 50 through 52 refer to the following conversation.

- (W) Good morning sir. Can I help you?
- (M) Yes, I'd like a box of 50 of these blue pens with the very fine point, but I can't find them. They are usually on the top shelf near the envelopes.
- (W) We may be out of stock, but I can order some for you, if you like. It shouldn't take more than three days.
- (M) Sure. Can you have them delivered to my office, too?

Questions 53 through 55 refer to the following conversation.

- (M) Listen, Evans is doing a fantastic job with the Price account. We should consider giving him a raise or bonus or something, shouldn't we?
- (W) He has proven to be quite an asset. Price used to be such a problem, but Evans has really smoothed out the bumps.
- (M) Right, then we'll bring it up at the next meeting.

Questions 56 through 58 refer to the following conversation.

- (W) I think the overall tone of the report is good, but I've marked your mistakes and made other corrections.
- (M) I'm sorry, I did it in rather a hurry.
- (W) Next time, don't let yourself be distracted by deadlines. Concentrate and take the time you need to do a good job.
- (M) I'll try, but I get so stressed out by deadlines.

Questions 59 through 61 refer to the following conversation.

- (W) Janet told me you quit your job. I thought you were really happy there. What happened?
- (M) I loved it, but I didn't like living in a big city, so I'm moving to a small town in the eastern part of the state.
- (W) Wow, that's a lot of change at once.
- (M) Yeah, but it feels like the right thing to do.

Questions 62 through 64 refer to the following conversation.

- (M) Madam, let me show you our latest office equipment. You can sign up for our special trial offer on these home copy machines.
- (W) What do I need to do?
- (M) It's simple. Give us your credit card number, and you can take a machine for 30 days. If you aren't happy with it, you can return it. Or, you can keep it, and we'll charge it to your credit card.

Questions 65 through 67 refer to the following conversation.

- (W) The maintenance division has incurred some pretty high expenses in the last quarter.
- (M) Apparently, a lot of machines are breaking down due to age. We're constantly having to call in the mechanics.
- (W) Let's consider upgrading our equipment, rather than putting out so much for repairs.
- (M) Well, let's look at all our options first to see what is most cost-effective.

Questions 68 through 70 refer to the following conversation.

- (M) I never realized you were so quick with numbers until yesterday's meeting. I was very impressed.
- (W) Thank you. I really like working with numbers. I probably should have been an accountant.
- (M) I'd be happy to give you some practice. Would you like to help with some of the bookkeeping?
- (W) Well, if you're sure that no one would mind...

PART 4. Short Talks

Questions 71 through 73 refer to the following message.

(M) You have reached the US Government Forms request line. Please press 2, then dial in the code for the form you require. At the sound of the tone, state how many copies you need. Then say and spell your full name, your street address, including apartment number, and city, state, and zip code. Also, please state your telephone number, including the area code, so that we may call if we have questions about your order. To repeat this message, press 9. If you are not calling from a touch tone phone, you should begin speaking immediately after the tone, which will occur after several seconds of silence. Please wait for the tone. Please press 3 if you require assistance.

Questions 74 through 76 refer to the following introduction.

(W) Ladies and gentlemen, we are fortunate to have as our next speaker, an extremely talented woman. Elizabeth Morgan started her career in marketing 35 years ago for Allen & Co. in Dallas, TX, the makers of packaged food products. Originally a high school math teacher, Elizabeth began working in the accounts department at Allen & Co. After proving herself as a hard worker, she decided to transfer to marketing, in search of a new challenge. Soon, her true talents were revealed when she became a brand manager. Elizabeth Morgan has been very successful in the world of brand management marketing, even though it is traditionally dominated by men. She was the one who launched "Rice and Flavors" so successfully. Ladies and gentlemen, please extend a warm welcome to Elizabeth Morgan.

Questions 77 through 79 refer to the following announcement.

(M) I've called this meeting this afternoon to deliver some very sad news. We regret to inform all of you that our esteemed colleague, Albert Silver, died of a heart attack last night at his home in New Jersey. Mr. Silver's illustrious career began in 1964 when he left

college to work on Wall Street as an equity analyst. Into the 1980s, Mr. Silver worked for several firms, including Einstein's and Dale Investments, until he became a senior strategist at Martindale in 1984. He was responsible for developing the firm's overall views of the financial markets. After three years, he left Martindale and co-founded Coronado Partners, where we have all come to know him and appreciate his intelligence, humor, and kindness. He will be greatly missed. Thank you.

Questions 80 through 82 refer to the following announcement.

(W) Alta Airlines Flight 35 to Salt Lake City will begin boarding all passengers through Gate 15D. FAA regulations state that all carry-on luggage must fit beneath the seat in front of you or in the overhead compartments. If your luggage does not fit, we will request that you check it at the gate. Also, I'd like to take this opportunity to remind you that this is a non-smoking flight. It is a federal offense to tamper with smoke detectors in the bathrooms. We will begin boarding passengers with small children as well as any passengers needing special assistance. First class passengers may board at any time. Thank you and welcome aboard.

Questions 83 through 85 refer to the following advertisement.

(M) Shop without ever getting up from your desk. Find the office supplies you use most often through our Discount Office Supply Catalog. The catalog offers 300 pages of office supplies from staples to desk chairs and complete office furniture sets. We stock everything you need for office or home use. And don't miss out on the special discounts available to catalog customers only. Pick up a copy of our latest catalog at any of our three conveniently located Discount Office Supply outlets. You can find us in Santa Fe on Cordova Road near the intersection with St. Francis, and at two locations in Albuquerque on Eubank at Montgomery, and on 4th and San Mateo.

Questions 86 through 88 refer to the following advertisement.

(M) Come face to face with the biggest creatures wildlife has to offer! Stretch out on a gorgeous beach or just relax in the evening with a glass of wine from vineyards so glorious their fruits are savored around the world. Welcome to the new South Africa, the destination with so much to enrich and enchant you. South Africa plays host to sun and fun seekers, and outdoor enthusiasts alike. From the USA, it's just a nonstop overnight flight. South African Airlines, the

only world-class airline with African roots and global reach. The magic of your South African safari begins when you step aboard your flight. Call your travel agent or SAA today at 1-800-999-5567.

Questions 89 through 91 refer to the following message.

(W) Hi. This is Brandy Smith. I'm calling to let you know that I have managed to make the reservations that you wanted for this Thursday. I have booked three seats on flight BL998, leaving Heathrow Airport at 13:00, arriving in Geneva at 14:15, local time. There is no meal because the flight is so short, but they will be serving a light snack. Alcoholic beverages are not included in the price of the ticket. You'll need to be at the airport at least two hours before the flight to check in. Now, the only bad news is that I was unable to get you all seats together, so I'm afraid you won't be sitting next to each other. Give me a call as soon as you get this message.

Questions 92 through 94 refer to the following announcement.

(W) Attention, please. Attention. Would the parents of Samantha Green please make their way to the customer services counter on the first floor, Area C. She was found in the car park, wandering by herself. She says that she lost her parents when she went to take a look in the toy store while they were going to the garden supplies store. Again, I repeat, would the parents of four-year-old Samantha Green please make their way immediately to the customer services center on the first floor? We know this is a stressful moment, but for safety reasons, we will be asking you to describe your daughter and the clothing she is currently wearing before we can reunite you. Thank you for your cooperation.

Questions 95 through 97 refer to the following advertisement.

(M) Fed up with all those disturbed nights' sleep? Kept awake until late by the sound of your neighbor's TV or your kids' music? Do the cars driving by at night prevent you from getting the good night's sleep you need? For a limited time only, the Bright Night white noise machine is brought to you for the incredible price of \$9.99, down from its regular price of \$29.99. This machine comes with three different settings, making it adjustable for those noisier nights. Choose from four different sounds: sea waves, flowing water, shifting sands, and a gentle breeze. Bright Night has been proven to block out unwelcome sound for even the lightest of sleepers. Call 1-900-888-9999 right now to take advantage of this great offer.

Questions 98 through 100 refer to the following speech.

(W) Thank you for all gathering here today to help raise funds for the 25th Friends of Greenford Charity Auction. As many of you already know, we ask local businesses to donate items for auction. This year, as always, the businesses of Greenford have come up with some wonderful items. Of particular note are an original crystal dish donated by Greenford Crystal, and a beautiful wool rug woven especially for the auction by local artist Penelope Simons. Remember that all money raised today will go back into our local community for leisure projects for the young people of Greenford. I am also pleased to announce that Greenford Motors has set up a scholarship for one talented Greenford youngster each year who plans to study engineering at Greenford University.

PRACTICE TEST 4

PART 1. Picture Description

1. (A) There are vases of flowers on the tables.
(B) The people are holding a discussion.
(C) The room has been set up for a conference.
(D) A conference is taking place.
2. (A) The man is painting a door.
(B) The man has been painting the door.
(C) The door has been painted by the man.
(D) The door is open.
3. (A) The work bench is empty.
(B) There are tools on the work bench.
(C) The man is using the work bench.
(D) The carpenter has made a chair.
4. (A) The two women are angry with each other.
(B) The two women look happy.
(C) The two women are depressed about work.
(D) The two women are writing a report.
5. (A) The cars are at a gas station.
(B) The cars are leaving the gas station.
(C) The man is filling his car with gas.
(D) The man is leaning on the gas pump.
6. (A) The woman is using a laptop computer.
(B) The woman is suffering.
(C) The woman is surfing the Internet.
(D) The woman is surfing.
7. (A) The paper is stacked across from the table.
(B) The woman is putting paper under the table.
(C) The people are arranging papers on a table.
(D) The paper is hanging over the tables.
8. (A) The women are discussing a document.
(B) The women are resuming a discussion.
(C) The women are walking in an office.
(D) The women are walking in the corridor.
9. (A) The man and woman are conducting a survey.
(B) The man and woman are surveying the view.
(C) The man and woman are watching the view.
(D) The woman is pointing out a new building.
10. (A) The woman is seated on the right of one of the men.
(B) The woman is seated between the two men.
(C) The man is seated between two women.
(D) The woman is standing by the window.

PART 2. Questions and Responses

11. Didn't you pick Kristin up at the airport?
(A) Yes, she drove herself.
(B) No, she took the shuttle.
(C) No, I didn't have a good time.
12. When do you want to take your vacation?
(A) Last July.
(B) In June.
(C) I'm going to the Bahamas.
13. How long was your flight?
(A) I arrived last year.
(B) Long, about 12 hours.
(C) I haven't been here long.
14. Where's the produce section?
(A) Refer to the back of the book.
(B) It's on the table.
(C) Go straight down the middle aisle to the back.
15. How did your interview go?
(A) First, I went to the bank, and I had trouble finding a parking space.
(B) OK, but I'm not sure it's the right job for me.
(C) There wasn't a review in today's paper.
16. Do you have any openings in your accounting department?
(A) Yes, here's an application form.
(B) I'm sorry, the accounting department is closed for the day.
(C) Accountants must be very good with numbers.
17. Who called while I was out?
(A) Walter, he wants you to call him back.
(B) I went out for dinner with Walter.
(C) Telephone answering machines are very useful.
18. This office is noisy, isn't it?
(A) I couldn't hear his speech.
(B) Yes, children can be very noisy.
(C) It's because it's on the main road.
19. It's always hot in here. Why don't we use the air conditioner?
(A) Sure, turn it on.
(B) Because I never stay out late.
(C) Because I'm having a good time.

20. Why didn't you read the instructions first?
 (A) I did. But I didn't understand them.
 (B) Yes, he's a good instructor.
 (C) First, you remove the back panel.
21. According to our contract, we're allowed emergency leave, aren't we?
 (A) Only five days, and it must be for a family member.
 (B) You are allowed to leave when the meeting ends.
 (C) We had to go to the emergency room last night.
22. What should we do about the remaining merchandise?
 (A) I think we should buy a new car.
 (B) Return it to the manufacturer.
 (C) She went into merchandising after graduation.
23. When has the conference been changed to?
 (A) Fine, just send out a memo.
 (B) The last weekend in March. Is that OK?
 (C) I thought the conference changes were very successful.
24. Which building is the accounting department located in?
 (A) Yes, there is an accounting department.
 (B) It's the white building on the right.
 (C) I'm not very good with numbers.
25. Who should I address this letter to?
 (A) I'd send it by express mail.
 (B) To Edgar Winters.
 (C) I don't know his address.
26. Well, Ms. Watson has accepted my proposal.
 (A) Of course! Your proposal was excellent.
 (B) There is nothing acceptable about Ms. Watson.
 (C) I don't know, but I'm optimistic.
27. What's the exchange rate today?
 (A) You can exchange it if you have a receipt.
 (B) The same as yesterday.
 (C) Most people resist change.
28. I'll get this report to you on either Friday afternoon or Monday morning.
 (A) I was hoping I could look at it over the weekend.
 (B) It's going to be a busy week.
 (C) When will you finish?
29. How do the employees feel about the new contract?
 (A) She felt OK until about an hour ago.
 (B) They aren't happy with it.
 (C) Contract negotiations are expected to continue through the night.
30. Can you hold this door for me?
 (A) I'll be right there.
 (B) We can hold anything for 48 hours.
 (C) Please, don't put me on hold.
31. Who was the last person using the computer?
 (A) Why? Is there a problem?
 (B) I never learned to use a computer.
 (C) I'm taking a computer programming class now.
32. Can she type well?
 (A) Yes, she's a real professional.
 (B) No, I've never seen her before.
 (C) It will take about two hours to type it.
33. Hasn't the new equipment arrived yet?
 (A) He's arriving this afternoon.
 (B) It's supposed to be delivered within the hour.
 (C) I have all the latest equipment.
34. When do you think they'll announce the promotions?
 (A) I hope I get promoted this time.
 (B) They'll tell us at the weekly meeting on Wednesday.
 (C) There will be an announcement.
35. Where are they sending you on business this time?
 (A) Oh, I hardly ever go there.
 (B) Morocco and Egypt.
 (C) I'll send you a postcard.
36. How much is the electric lawnmower in the window?
 (A) It cuts grass of all lengths at high speed.
 (B) Do you mean the red power mower, sir?
 (C) It's a great machine.
37. What time is Sir Michael arriving for the opening ceremony?
 (A) Oh, no. I forgot the keys.
 (B) I'll open the door in just a moment.
 (C) He'll arrive at ten, and we'll get started at 10:30.

38. I'm trying to decide whether Alison or Brian is more reliable.
- (A) I've never known Alison to miss a deadline or forget to do something.
 - (B) You can always rely on someone to help out.
 - (C) Why don't you relay the message to them?
39. How are we going to handle this problem without upsetting everyone?
- (A) Turn the handle to the right.
 - (B) I have no idea. This is such a mess.
 - (C) It wasn't my fault.
40. When can I talk to you about the budget?
- (A) I'm so bad with finances.
 - (B) Drop by my office this afternoon.
 - (C) I'm in a meeting, so I can't talk.

PART 3. Short Conversations

Questions 41 through 43 refer to the following conversation.

- (W) You know, the lobby isn't very well lit. I think our clients feel uncomfortable in it. It's not an inviting place at all.
- (M) I suppose we could have some lights installed. It might look nice if we had a chandelier in the center.
- (W) Yes, or, I was thinking of just adding some table lamps. Something small and unobtrusive.

Questions 44 through 46 refer to the following conversation.

- (W) I know he said that he'd be here, but I think we should start the meeting without Peter. He's always late.
- (M) But we'll just have to repeat everything after he gets here. That's just going to annoy everyone.
- (W) No. He can read the minutes tomorrow. It's about time he developed some time-management skills.
- (M) Well, I guess so. But I'm not sure he'll get the message.

Questions 47 through 49 refer to the following conversation.

- (W) Will you look over this report for me? I don't know why, but it just doesn't seem right.
- (M) Sure. What kind of feedback do you want?
- (W) I'd like you to read it for clarity and check my punctuation. I don't think I have gotten the message across clearly.
- (M) OK, but you know you are always too hard on yourself. You're a very good writer.

Questions 50 through 52 refer to the following conversation.

- (W) You don't look good. What's wrong? Are you sick?
- (M) Yes. I think I have the flu. I felt terrible all night and didn't sleep well.
- (W) What are you doing coming in to work then? It's not as though there's a lot to do at the moment. And besides, I don't want everyone else in the office getting sick, too.

Questions 53 through 55 refer to the following conversation.

- (W) Excuse me, are these your keys?
- (M) Yes, they are. Where did you find them? I've been looking for them everywhere.
- (W) In the parking lot. I'm parked next to you, and I saw them when I got out of my car.
- (M) Gosh, I'm lucky that no one tried to take my car. It's a good thing I work with such honest people.

Questions 56 through 58 refer to the following conversation.

- (M) Is what I've heard true? Is Cheryl really leaving next week? Where's she going?
- (W) Yes. She starts at Beckwith & McDougal the first of the month. She's going to be a conference and events planner.
- (M) Good for her. I hope she likes it over there. She needs a new challenge.
- (W) Yes, I think she'll do really well there.

Questions 59 through 61 refer to the following conversation.

- (W) Excuse me. Is this sweater on sale? I can't find the price.
- (M) No, I'm afraid it's not. Only the items with a red or yellow tag are on sale. You can find most of them hanging on the racks at the back of the store.
- (W) Oh, I see. Thank you. The things I like are never on sale.
- (M) The same thing always happens to me, too.

Questions 62 through 64 refer to the following conversation.

- (W) I've just come out of a very interesting meeting. The manager is giving me a raise starting next month.
- (M) Hey, that's fantastic. It's about time they gave you some recognition. Let's celebrate.
- (W) I'd love to, but he wants me to get started on a new project right away. I have to go back to his office again.
- (M) Sounds like you'll be earning that raise.

Questions 65 through 67 refer to the following conversation.

- (M) There is a lot of talk about overstaffing and possible lay-offs. I'm wondering if I should update my resumé and start applying to some other companies.
- (W) I've heard the rumors, too. Are you worried?
- (M) Well, I have no seniority. If they let people go, I think I'd be pretty near the top of the list.
- (W) Now you've got me really worried. I started working here after you.

Questions 68 through 70 refer to the following conversation.

- (M) There you are. I want to complain to you about something.
- (W) Why? What's wrong? You look really upset.
- (M) You've been telling everyone that I'm leaving next month.
- (W) Well, you are leaving, and besides, I'm looking for people who are interested in taking over your position. I will need to replace you.

PART 4. Short Talks**Questions 71 through 73 refer to the following announcement.**

(W) The final item on our agenda is recycling. We need to take responsibility for our environment. In this office, we recycle copy paper, plastic and glass, and newspapers. There are separate containers for glass, plastic, and newspapers beneath the back windows. All new staff members please take note of the boxes on the shelves near the copy machines. There is one box for each of the three sizes of paper we use. Put all recyclable paper in the appropriate boxes. Recyclable paper is paper that has been printed on one side only. Put them face down in the boxes. Do not put two-sided copies in the boxes, they cannot be reused. Do not mix up the sizes. Any questions? No? Then that's all for today. Enjoy your lunch.

Questions 74 through 76 refer to the following talk.

(W) Good afternoon ladies and gentlemen. I would like to introduce you to our two newest staff members. Marcia Goldsmith is an endocrinologist of some renown. She has written the most recent, definitive textbook on clinical management of diabetes patients. She spent ten years at Boston University Hospital and also lectured widely. In fact, she has a reputation as a first class speaker, so we are looking forward to her noon conferences. David Ireland has been head of the Infectious Disease Department at the University of

California at San Francisco Medical Center for the past six years. He was co-chairman of the World Health Organization prior to that for two years. He began his career with three years of research and clinical work in West Africa. He is well-versed in both the ordinary realm of infectious diseases and the more exotic, tropical diseases. Everyone, please join me in welcoming David Ireland and Marcia Goldsmith.

Questions 77 through 79 refer to the following announcement.

(M) Don't miss the Taos Film Festival, sponsored by Taos Telecommunications, Taos Motors, and Taos Electronics. It's bigger than ever this year; you can choose from among 60 different programs over the five-day run of the festival. Films will be screened at the Taos Convention Center, and at each of the four Storyteller theaters in the 280-seat Taos Community Auditorium, newly refurbished with 35 mm projectors. Tickets are \$6.00 for individual screenings. A \$50 punch card is good for admission to ten regularly priced events. For a full line-up of events, come to the Film Festival box office at the Horse Gallery in downtown Taos, or call 1-505-977-4719. You can also check out the Taos Film Festival website at www.taos.film.com.

Questions 80 through 82 refer to the following announcement.

(W) Good morning. You are listening to Radio Joy FM. This is Bridget Reynolds with the hourly weather report. After a week of rain, we're going to have some respite. We should have partly sunny skies over the big city today. It will be breezy and mild with temperatures in the low 70s. Along the coast, however, those breezes are going to turn heavy with gusts of up to 35 mph. Tomorrow should be mostly sunny with plenty of wind to keep our skies fresh and clear. We can expect three days of this, so hold onto your hats. For those of you planning to take part in the Joy FM Charity Marathon tomorrow, this means it's going to be a tough run, especially along the beachfront promenade.

Questions 83 through 85 refer to the following announcement.

(M) Attention please. This is an announcement for passengers on International Airlines Flight 073. We have important information for passengers with tickets for this flight. We regret to inform you that International Airlines Flight 073 to Hong Kong is overbooked. We don't want to have to bump passengers, so we are asking for volunteers to go on a later flight. Although this is small compensation for the inconvenience, we will reward each volunteer with a class upgrade, or a free

one-way flight coupon which may be used on any future International Airlines flight within the Pacific Rim area. Anyone who wishes to volunteer, please come to Gate D25 by 2:30. Thank you. We apologize sincerely for the inconvenience and thank you for your cooperation.

Questions 86 through 88 refer to the following message.

(W) Thank you for calling the Main Branch of the Public Library. The library is currently closed. During library opening hours, you will be able to speak directly to one of the librarians. For regular library opening hours, press 1, for information about the audiovisual section, press 2, for general loans information, press 3, for information about the reference section, including a list of all periodicals stocked in the reference room, press 4, for information about the children's library and coming library events for children, press 5. For information regarding talking books for the hard of hearing, press 6. This message will automatically repeat. Remember, the library also has a home page where you can find all of the above information on our user-friendly website. The address is www.city.library.org.

Questions 89 through 91 refer to the following advertisement.

(M) It's almost that time of year where we all start coughing and sneezing. Get a head start on the cold season and stop a cold before it stops you. New improved Victory Vitamin C compound with rose hip is just what you need to help build up your immunity before the cold season hits. Medical tests have proven that taking 600 mg of Victory Vitamin C compound once a day for three weeks before the expected start of the cold season can increase your resistance by up to 120%. Taking 300 mg daily throughout the rest of the cold season is enough to ward off those annoying sore throats and runny noses. Victory Vitamin C compound: available at your local drug store.

Questions 92 through 94 refer to the following speech.

(W) I'm afraid that it is not good news that has prompted me to call you all here today. As you know, this has been a difficult year for Brysons, and profits have been at a record low for the last three quarters in a row. We were hoping that this fourth quarter would bring us out of the slump, but this has not been the case. Therefore, I have no choice but to tell you the following. Staff cuts have to be made, starting with those of you who have been here for the shortest time. We are sorry we are not able to offer the continued opportunity to develop your careers at Brysons. Lydia will now read a list of the first group of names and explain what happens next.

Questions 95 through 97 refer to the following message.

(M) Hello Ted, this is Kevin again. Looks like you are still out of the office. I've already called you half a dozen times this morning, but either you are ignoring all my messages, or you haven't checked them yet. We really need to discuss the Mitchell account before Michelle Mitchell comes in on Friday. She has been handling things since her husband's death, and she is much more thorough than he was. We need to make sure everything is in its place and that all the numbers add up properly. She won't accept any mistakes and, to be honest, we have been getting a bit complacent. We can't afford to lose her business, so give me a call as soon as you can, and we can run through the files together.

Questions 98 through 100 refer to the following talk.

(W) I'd like to thank all of you for coming here today to listen to a few excerpts from my latest book. In fact, this is a book which was almost not published. I didn't think that there was room in the market for another book on fund management, but Dr. Higgins of the Federation of Investment persuaded me that enough of my ideas were original that it would be a shame not to put them in print. I have trusted his opinion on many an occasion, and so here I am today, with *Funds for the Future*. It is aimed at the novice and the veteran alike and gives tips on how to avoid some of the common mistakes investors and their advisers make.

PRACTICE TEST 5

PART 1. Picture Description

1. (A) A family is resting in the airport lounge.
(B) The man is issuing boarding passes.
(C) Many people are waiting to board a plane.
(D) The airport lounge is almost empty.
2. (A) The man is using a power drill.
(B) The man is wearing protective headgear.
(C) The man is driving a car.
(D) The man is wearing a uniform.
3. (A) There is a long line at the express checkout.
(B) There are very few customers in the store.
(C) There is a meeting in the board room.
(D) There is a stack of cans by the door.
4. (A) The woman is using a notebook computer.
(B) The woman is watching a TV screen.
(C) The woman is arranging papers.
(D) The woman is closing her computer.
5. (A) A crowd is gathering outside the office building.
(B) A man is flying a flag outside the office building.
(C) Four flags are hanging from the office building.
(D) Four flags are hanging inside the office building.
6. (A) Two businesspeople are walking past a park.
(B) The businesspeople are working in the park.
(C) The woman is walking alone.
(D) The men are walking past a park.
7. (A) The man and woman are sitting next to each other.
(B) The man and woman are sitting across from each other.
(C) The man is sitting between the women.
(D) The woman is sitting between the men.
8. (A) The man is lifting weights.
(B) The man is waiting for someone.
(C) The man is weighing something.
(D) The man is being weighed.
9. (A) There is a telephone on the desk.
(B) There is a file adjacent to the desk.
(C) There is a file on the desk.
(D) There is nothing on the desk.
10. (A) The customers are leaving the restaurant.
(B) The customers are giving their order to the waiter.
(C) The waiter is taking an order.
(D) The waiter is carrying a tray of drinks.

PART 2. Questions and Responses

11. Can we schedule the meeting for a later time?
(A) No, I have to leave by 4:00.
(B) No, I had already left.
(C) He is never on time.
12. Where's the newspaper?
(A) In the refrigerator.
(B) On the corner of 6th and Carlyle.
(C) On the table in the break room.
13. Now that we have more employees, do you think we should rearrange the staff room?
(A) Yes, I rearranged my room last week.
(B) Yes, we need to add more desks.
(C) Not according to my estimates.
14. Is that the final item of business?
(A) No, Mr. Curds has one more thing.
(B) Mr. Curds has an excellent business.
(C) Yes, I would like to buy that item.
15. Where are they holding the conference this year?
(A) They never go to conferences.
(B) Las Vegas is the place to go.
(C) San Francisco.
16. Why was he upset?
(A) Because he lost his wallet.
(B) It was quite an upset.
(C) Oh, I never get upset.
17. Who was that on the phone?
(A) I need directions to the stadium.
(B) It was my accountant.
(C) Our telephone rarely rings.
18. How often do you run a virus check on your computer?
(A) Not as often as I should.
(B) Yes, I believe it is good for your health.
(C) Last week, there was an outbreak.

19. I think we should buy a new computer system.
 (A) I bought a new stereo system last year.
 (B) That's a very good idea.
 (C) Technology is always developing.
20. Is there gas in the car?
 (A) About three quarters of a tank.
 (B) The car is in the garage.
 (C) I don't like the smell of gas.
21. Did you finish that report?
 (A) Here it is, ready to be copied.
 (B) I finish work at 5:00.
 (C) You must report to the supervisor.
22. Would you please call me as soon as the shipment arrives?
 (A) I called about the shipment last week.
 (B) I can wait for that call.
 (C) Yes, it's supposed to arrive within the hour.
23. Where have you been all morning?
 (A) I was in a meeting.
 (B) No, I haven't been there yet.
 (C) It's about time.
24. Will you be coming by bus or by train?
 (A) Um, actually, I'm thinking of flying.
 (B) The bus was late again.
 (C) Where's the station?
25. You're late. Was the traffic bad?
 (A) Light traffic is expected in the early morning and late afternoon.
 (B) Yes, I felt terrible today.
 (C) Yes, it was terrible.
26. How long do you expect to stay here?
 (A) For the past year.
 (B) For at least one year.
 (C) I'm sorry, I can't stay long.
27. What do you think of the new manager?
 (A) I haven't thought about him in years.
 (B) She seems very competent and kind.
 (C) I think the new building is badly designed.
28. Can you pick me up at the airport tomorrow at 5:30?
 (A) Yes, that's no problem.
 (B) He already left.
 (C) Take exit 70 off Highway 15 and you can't miss the airport.
29. The meeting was short, wasn't it?
 (A) Yes, I expected it to be longer.
 (B) He isn't too short.
 (C) I can't make it to the meeting.
30. When do you leave?
 (A) Last year.
 (B) In five weeks.
 (C) For about two hours.
31. Oh no! The cable isn't long enough.
 (A) That's OK. There's an extension cord under the table.
 (B) I never have long enough.
 (C) That was lucky.
32. I'd like to pay by credit card.
 (A) It's a gold card.
 (B) If you lose your credit card, report it immediately.
 (C) Certainly, sir, if I could just see some identification?
33. When do we need to let them know?
 (A) By Friday at the latest.
 (B) I'll let them know.
 (C) He didn't know.
34. Why are you so reluctant to delegate tasks?
 (A) Because I can never explain what I want to others.
 (B) There's a delegation from the Ministry of Finance.
 (C) I have so many tasks to complete.
35. Who told you about the job opening in the sales department?
 (A) I'm going to apply.
 (B) To be honest, I don't really remember.
 (C) They are closing the department.
36. Why haven't you mailed all those catalogs yet?
 (A) I'm going to do it on the way to the bank.
 (B) The mail is usually delivered in the morning.
 (C) I don't get much mail these days.
37. When does Antonio usually get here?
 (A) He's not here yet.
 (B) He's usually at his desk by 8:30.
 (C) The financial forecast for this quarter is not looking good.

38. How many people attended the meeting yesterday?
 (A) It was yesterday afternoon.
 (B) There must have been at least 50 people there.
 (C) I forgot to bring the agenda.
39. What am I going to tell her when she arrives?
 (A) I wouldn't tell her.
 (B) It's a great idea.
 (C) I don't know, but I'm glad I'm not in your shoes.
40. Which button do I press to send the fax?
 (A) I lost a button on my jacket.
 (B) Press the big red one.
 (C) It's not a fax.

PART 3. Short Conversations

Questions 41 through 43 refer to the following conversation.

- (W) I don't know about this company. The trip last week didn't go well. They were supposed to pick us up at the airport, but no one was there, so we had to find our own hotel! It was awful.
- (M) That's surprising. They are usually conscientious. I wonder what happened.
- (W) I was grateful that I had changed money before I left, or we would have been stranded.
- (M) Like I say, that's really surprising. I've never had any problems.

Questions 44 through 46 refer to the following conversation.

- (M) I'm disappointed that Everest did not accept our offer. I thought we were on to a sure thing.
- (W) The director over there thought it wasn't high enough. I guess they are looking for someone who can offer them more.
- (M) But according to our research, it was generous by market standards. I can't imagine who can afford to pay more than we were offering.

Questions 47 through 49 refer to the following conversation.

- (M) I'm not impressed with the new receptionist. She makes mistakes all the time, and she still can't remember anyone's name.
- (W) Give her time; it's only been a month since she started.
- (M) But she's got three years' previous experience, and the job is not a difficult one. It took Carla only two weeks to learn the job. I don't see why she's having such a hard time.

Questions 50 through 52 refer to the following conversation.

- (W) How would you like me to send this report to you? Shall I send it by mail, or do you need it in a hurry?
- (M) Well, since I'm just across town, how about sending it by courier? It'd be nice if I could see it before the end of the work day.
- (W) Fine. I'll call a courier. It'll be there this afternoon.
- (M) Great. I appreciate it.

Questions 53 through 55 refer to the following conversation.

- (W) I was wondering if you would be free on Friday. My flight leaves at 8:00. Could you give me a ride to the airport?
- (M) Yes, of course. You'll need to be there two hours before, so that's 6:00. We should probably allow an hour for traffic. So, why don't I pick you up at 5:00?
- (W) That'd be great - if you are sure it's OK. I know it's very early for you.
- (M) It's no big deal.

Questions 56 through 58 refer to the following conversation.

- (W) Before you leave today, I'd like you to look over the schedule and let me know if it meets with your approval. I've tried to accommodate your requests.
- (M) OK. Let's see. Oh, you've put me on the early shift next month. I hadn't expected that.
- (W) Well, Jeff has been complaining about being on early for so long, so I swapped things around. You might find you like it.

Questions 59 through 61 refer to the following conversation.

- (W) I'd like a non-stop flight from San Francisco to Austin on the 5th. What do you have available?
- (M) There are three non-stops daily: Triumph Airlines at 6:40 a.m. and 2:50 p.m., and Sonic Flights at 9:40 a.m. Which would you prefer?
- (W) Well, I belong to the Sonic Flights frequent flyer club, so I'll take the mid-morning flight.
- (M) And would you like a window or an aisle seat?

Questions 62 through 64 refer to the following conversation.

- (W) Did you work on this report? I've just finished reading through it.
- (M) Yes, I did. Is there anything wrong? I spent the whole weekend trying to finish it, and I checked all the facts about five times.

- (W) Not at all. It's excellent, and I want to thank you for your hard work. It's obvious that you put a lot of effort into it.
- (M) Thanks. It's the first one I've submitted, so I was quite nervous about it.

Questions 65 through 67 refer to the following conversation.

- (W) I've been getting complaints from customers. What seems to be the problem?
- (M) It looks like the water has been shut off to this part of the city for the afternoon.
- (W) I see. Well, unfortunately there's nothing we can do about that, but we should put up some notices so people know what to expect. Lock the rest rooms, too.
- (M) OK, I'll lock the rest rooms and put signs on the doors.

Questions 68 through 70 refer to the following conversation.

- (M) I'd like to deposit this money and check my balance.
- (W) Certainly. OK, including this deposit, your balance is \$1,473.25. Have you thought of changing to an account with a higher rate of interest?
- (M) Well, do I have enough money for that? My balance usually drops to about \$500 by the end of each month.
- (W) Oh, then perhaps you'd do better to keep your present account.

PART 4. Short Talks

Questions 71 through 73 refer to the following announcement.

(M) I would like to take a moment to welcome our new staff members. Jim Lewis comes to us from Park & Schiefer in Los Angeles. He specializes in international business investment. He speaks Chinese and Japanese and is learning Vietnamese. He will be a great asset to our clients interested in Asian business ventures. His wife, Wendy, from Richards, Dawson, and McCadam, is a marketing expert. She was based for many years in Switzerland and is well versed in European marketing techniques. She has already taken on two of our more particular clients with ease. We look forward to working with both of them and welcome them to New York. For those of you taking business trips to LA, the Lewis's know all the best restaurants there.

Questions 74 through 76 refer to the following announcement.

(W) Here is your schedule for next week. You arrive at 8:15 on Monday morning, and the director will pick you up at the airport. He'll take you to the office

where you'll have meetings all day. Monday evening is a dinner with the whole staff. It'll be a fairly informal affair, and it shouldn't go on too long. Tuesday and Wednesday will be spent touring the outlying sites with managers. Thursday, you can do interviews and compile your analysis. Your presentation is scheduled for Friday at 10:00 a.m. You have the afternoon off, and you fly out at 10 p.m. on Friday night. I know it's very busy, but that's the best we could do. Anyway, I think it's better than hanging around with a lot of dead time.

Questions 77 through 79 refer to the following message.

(W) Ms. Giles, we have you confirmed on Flight 67, departing from Hong Kong on the 30th of June at 7:30 a.m. with non-stop service to San Francisco. There will be three light meals served on this flight, and your request for the vegetarian option has been noted. We also have you confirmed on Flight 329 to Dallas, departing at 6:20 p.m. on the 30th of June, with a stopover in Phoenix. You must arrive at the airport to check in at least two hours before flight time. Carry-on luggage is limited to one item per passenger. Thank you for calling. Have a good trip and thank you for flying International Airlines.

Questions 80 through 82 refer to the following report.

(W) Breaking news in the field of business. The leader in family restaurants and the leader in family entertainment are joining forces in a landmark alliance. The Singer Co. and the Eatorama Corp. have reached an agreement to cooperate in advertising campaigns. The fact that both companies are leaders in their respective fields makes this deal of special importance. Worth about 8 billion dollars, unnamed company officials say the deal has secretly been five years in the making, although rumors have been flying for the last seven days. When the deal was announced three days ago, the marketing world celebrated. It has been alleged that their first campaign will feature top Hollywood actors Tim McRae and Joseph Frank.

Questions 83 through 85 refer to the following announcement.

(M) The 8th annual Maddison, Maddison, and Huntley Charity Walk will be held on Saturday, June 29th. As always, all proceeds will go to the Boys & Girls Club and help to fund activities such as a summer camp and after-school care for underprivileged children aged 5-17. We are asking all employees who are interested in joining the walk to get a minimum of three sponsors to pledge no less than 10 cents per mile. The walk will begin at 8:30 a.m. at the Plaza and wind for a total of

10 miles up to the Ski Basin and back around to the river. All participants who register by May 1st will get a free T-shirt designed by top designer Sandra Mandini. Wear comfortable shoes and come ready to walk!

Questions 86 through 88 refer to the following speech.

(W) As the latest additions to the Cheerful Shopper family of employees, I would like to start by congratulating you on being accepted to our management trainee program. There was a lot of tough competition, but you beat over 4,000 other applicants to be chosen. The ten of you will work very closely together over the next four weeks, working as a team. You may be here to train as managers, but every manager is still a part of a team. That is one of the most important things to remember as a branch manager. Let's take a look at the schedule for today. We'll start by getting to know everyone, then, we'll look at the history of the company. After lunch, I'll explain the projects you'll be working on.

Questions 89 through 91 refer to the following announcement.

(M) Ladies and gentlemen, welcome to Pentangle Castle. Work to restore Pentangle Castle, destroyed by fire three and a half years ago, will be completed in mid-2007, on schedule and under its \$50 million budget. On August 12, 2002, fire burned through 11 main rooms in the southwestern wing of the historic castle. About 80 percent of the total cost will come from entry fees paid by visitors to Pentangle Castle and the remainder from government funds and private donations. One of our most generous sponsors has been the McDougall Construction and Engineering Group. They have been lending us construction workers and engineers, free of charge, to assist with the reconstruction of the rooms.

Questions 92 through 94 refer to the following advertisement.

(W) Check out Murray's Gardens for all your gardening supplies. Looking for something to brighten up those borders? Want something to tame those weeds? Chances are that you'll find just what you need at an

affordable price at Murray's. We stock everything from seeds to lawn mowers to garden benches. Murray's has been in the gardening business for over 40 years, and our staff are all experienced gardeners themselves. They'll be able to advise you on growing flowers, fruit, and vegetables. They can provide full tutorials on just about every aspect of garden management and landscaping. For a limited time only, we are offering a free 5-lb. bag of compost with every purchase. Come on down to Murray's, where the grass is always greener.

Questions 95 through 97 refer to the following talk.

(M) Today's seminar on money management will focus on the small adjustments you can make to your spending habits in order to save money. You'd be surprised how even the slightest change can save you a lot over the course of a year. First, you need a goal. What do you want to save money for? How much will you need to achieve that goal? Start working towards that goal. Do you buy sandwiches on the way to the office? How many of you buy take-out coffee on your way to work every day? Have you ever stopped to think how much that comes to in one week? In one month? This year, how much money will you have spent on something you could easily make at home for less than a quarter of the price?

Questions 98 through 100 refer to the following message.

(W) Hi, June, it's Alison. I know you are in a meeting right now, but I'd like you to call me as soon as you get back. I've just received the estimates from the caterers for next month's conference. They are all asking a lot more than we expected. I guess we have a couple of options, so I'd like to run them by you and get your feedback. We could look for a fourth caterer, but it's already close to the date of the conference, and there's no guarantee they'd be cheaper anyway. Or, we could ask them to give us a less expansive menu with fewer dishes. Maybe we could get one with lots of bread or pasta so that people feel full. We could see how much that would cost. Let me know what you think!

PRACTICE TEST 6

PART 1. Picture Description

1. (A) There has been a serious accident.
(B) The road is being repaired.
(C) The road has been repaired.
(D) The car has been crushed.
2. (A) The aircraft aisle is clear.
(B) A man is blocking the aisle.
(C) A flight attendant is walking in the aisle.
(D) The bag has fallen into the aisle.
3. (A) The women are looking at a TV.
(B) The women are looking at a book.
(C) The women are looking at a computer screen.
(D) The women are looking at each other.
4. (A) The wall is being painted.
(B) The wall is being opened.
(C) The men have finished painting the wall.
(D) The wall is broken.
5. (A) There's heavy traffic on the street.
(B) There's heavy equipment in the parking lot.
(C) The truck is driving down the street.
(D) There's heavy snow on the ground.
6. (A) The men are resting in a park.
(B) The rest of the men are in the park.
(C) The man has parked his car.
(D) The park is full of men.
7. (A) The office workers are on their lunch break.
(B) A contract is being signed by the office workers.
(C) The office staff are breaking a contract.
(D) The papers are not being signed.
8. (A) The man is working in his hotel room.
(B) There is an empty glass next to the phone.
(C) There is a coin phone on the desk.
(D) There are a few coins in front of the phone.
9. (A) The photocopier is in the middle of the office.
(B) A woman is making coffee.
(C) A woman is making some photocopies.
(D) The woman is fixing the copy machine.
10. (A) The man is writing a newspaper.
(B) It is pouring with rain.
(C) The man is holding an umbrella.
(D) There is an umbrella beside the man.

PART 2. Questions and Responses

11. Is it possible to finish this by noon?
(A) We can begin at 9 a.m.
(B) No, we aren't.
(C) We might be able to.
12. How long have you been waiting?
(A) Until tomorrow.
(B) For half an hour.
(C) Next week.
13. Where did she go after leaving the meeting?
(A) She went home.
(B) She didn't go there.
(C) She left the office at 6 p.m.
14. When did she read the minutes?
(A) This morning.
(B) When she can.
(C) She can't read it right now.
15. Is your schedule the same as last month's?
(A) No, I start at 8 p.m. instead of 9 a.m.
(B) Everything is on schedule.
(C) No, I'm late.
16. How do you plan to deliver the manuscript on time?
(A) When it gets there.
(B) By air courier.
(C) Right now.
17. Have we been here before?
(A) No, we can't.
(B) Yes, twice already.
(C) Yes, after 2 p.m.
18. When is flight 1126 scheduled to arrive?
(A) I'm not sure. Let me check.
(B) At gate 12.
(C) It's a seven-hour flight.
19. How much is it?
(A) Twelve Ounces.
(B) One dozen.
(C) Eight dollars.
20. Were the pictures delivered yesterday?
(A) Yes, they need to be mailed.
(B) Yes, they came yesterday afternoon.
(C) Yes, they'll be delivered.

21. When are we going to start subscribing to the magazine?
(A) Yes, I'm going to start receiving it next month.
(B) We'll get our first issue next month.
(C) Yes, I have already written the article.
22. Have you gone over the report yet?
(A) Yes, my boss will give it to me tomorrow.
(B) Yes, I wrote it yesterday.
(C) Yes, I've read it.
23. What is causing the delay?
(A) By at least three hours.
(B) Eight o'clock this morning.
(C) I think he's having car trouble.
24. Would you like this sent by express or regular mail?
(A) Express, please. It has to arrive as quickly as possible.
(B) Yes, I'm in a hurry.
(C) No, thanks. I have one.
25. Do you want me to help you with those packages?
(A) No, the large ones are mine.
(B) No, I can handle them myself.
(C) No, I bought them.
26. What do you think about his offer?
(A) Yes, I did.
(B) I'm for it.
(C) I'd love to make an offer.
27. Where has Edison been moved to?
(A) It won't move.
(B) He's based in the Hong Kong office now.
(C) The removal truck is outside.
28. Would you like a tour of the area?
(A) The tour will cost five dollars.
(B) The area is beautiful.
(C) That sounds interesting.
29. What is Andy's extension number?
(A) I think it's number four.
(B) I can't. I'm busy right now.
(C) Sorry, I'm going downstairs anyway.
30. Information Services. Operator speaking. How may I help you?
(A) I'd like a phone number, please.
(B) Why did you call?
(C) Someone is on the line.
31. I've been on hold for nearly ten minutes.
(A) Hold on.
(B) I'd call back later if I were you.
(C) I'll hold it if you like.
32. What's the quickest way to City Hall?
(A) It only takes five minutes by taxi.
(B) It took over seven years to complete City Hall.
(C) I went there an hour ago.
33. When is the deadline for applications?
(A) It's almost time.
(B) I hate waiting in line.
(C) I think it's the 10th.
34. I don't know whether I should call or just send an email.
(A) I'd send an email. It's a lot quicker.
(B) I don't get much email.
(C) I don't think that's the right decision.
35. The printer is out of ink.
(A) Don't be in such a hurry all the time.
(B) Try shaking the cartridge. There might be a little left.
(C) That'll be a difficult stain to remove.
36. Who authorized this order?
(A) I did. Is there a problem?
(B) I'll call the authorities.
(C) They'll deliver in a week.
37. Why are there so many people in the lobby?
(A) They are here for a seminar at three o'clock.
(B) The lobby is far too small.
(C) It's good to see so many people.
38. What's the name of that discount bookstore?
(A) I'm not sure which store you mean.
(B) They are giving a 20% discount.
(C) It's on the corner of 71st Street and 9th Avenue
39. Where did they hold the conference last year?
(A) They hold a conference every year.
(B) At the State Convention Center.
(C) Yes, I know they did.
40. When is Antonia leaving?
(A) It's four o'clock.
(B) She's still in her office.
(C) She'll be here until the 23rd.

PART 3. Short Conversations

Questions 41 through 43 refer to the following conversation.

- (M) Excuse me. I bought this shirt yesterday, but I need to exchange it for a different size. It's a little small. Do you have a large?
- (W) Let's see. No, I'm sorry. We only have mediums and smalls. I can give you a refund if you'd like.
- (M) Then I guess I'll have to take a refund.

Questions 44 through 46 refer to the following conversation.

- (W) Good evening, sir. I see you have four bags. Which would you like to take as carry on?
- (M) I'd like to check these two suitcases and carry on the two smaller bags.
- (W) I'm afraid that due to safety regulations, we can only allow passengers one piece of carry-on baggage.
- (M) Oh, even small bags like these? Then I guess I'd better move all my valuables into just one bag.

Questions 47 through 49 refer to the following conversation.

- (M) Have you finished writing the proposal yet? Mr. Williams needs it Friday morning, and I told him you'd have it done.
- (W) No, I'm still working on it. I thought he didn't need it until Monday.
- (M) I thought you knew he wanted it Friday. Well, you'd better hurry if you want to have it done in time.
- (W) I guess I won't be getting much sleep tonight or tomorrow if I'm going to get it to him.

Questions 50 through 52 refer to the following conversation.

- (W) Will you need a car once you arrive? We have a special rate at the moment. If you book a car for two days, you can get a third day half price. If you book a car for five days, the sixth day is free.
- (M) Yeah, a car would be convenient. But I'll only need it for three days. And I'll need full coverage.
- (W) Certainly. What type of car would you like?

Questions 53 through 55 refer to the following conversation.

- (W) What are you writing? You've been at it for hours.
- (M) I have to arrange my appointments for the week, or I won't be able to fit everyone in. I took a few days off last week, and now I have so many people to see.

- (W) Well, I don't mean to make your life more complicated, but I was hoping we could sit down this week and talk about the Kingford survey.
- (M) Couldn't it wait until next week?

Questions 56 through 58 refer to the following conversation.

- (M) Hi. Could you tell me when the next train to Washington leaves? I can't see it on any of the signboards.
- (W) Sorry, sir. You just missed the last train to Washington this evening.
- (M) Oh, no. What time does the first train to Washington leave tomorrow?
- (W) It leaves at 5:35 a.m., sir.

Questions 59 through 61 refer to the following conversation.

- (M) Excuse me. Do you have change for a dollar? I need to make a call, and all I have are dollar bills.
- (W) Sorry, I don't have any change. I just used my last coins to buy a newspaper.
- (M) Do you know where I can get some change around here?
- (W) To be honest, I usually just buy some gum to break a bill, but I guess you could try asking at the newspaper kiosk.

Questions 62 through 64 refer to the following conversation.

- (M) Yes, Ma'am. May I help you?
- (W) Yes, I'd like an iced coffee and a honey-dipped donut, please.
- (M) Can I interest you in our morning special? With the purchase of two donuts, you can get a coffee for half price. How does that sound?
- (W) It's tempting, but I'll just stick to the one donut, thanks.

Questions 65 through 67 refer to the following conversation.

- (M) Was there anything in the report concerning my proposal? I've been dying to find out what they thought.
- (W) Well, I just finished reading it and no, they only mentioned John's proposal. I didn't see anything about your proposal.
- (M) That's not fair. I worked long and hard on that proposal.
- (W) Well, why don't you talk to the director and tell him how you feel?

Questions 68 through 70 refer to the following conversation.

- (M) Excuse me. Can I cash a traveler's check here?
 (W) Yes, but I'll need to see some identification first. May I see your passport, please?
 (M) I'm afraid I don't have it on me right now. Will you accept my driver's license?
 (W) Yes, that'll do just fine. I'll just need to make a copy of it.

PART 4. Short Talks**Questions 71 through 73 refer to the following report.**

(M) And now on to the Austin business report. There was more good news today for the local economy. The president of Exeter Electronics, Michael Rennie, and the mayor of Austin, Jeffrey Jones, announced today that Exeter Electronics will open its largest factory outside of the Silicon Valley right here in Austin. The new factory is expected to provide 1,200 jobs for local residents and pump several million dollars a year into the local economy. Construction is expected to begin by the end of April, with the factory projected to open in August 2007.

Questions 74 through 76 refer to the following announcement.

(W) Attention, please. The management would like to notify you that all Lucky Diamond employees are required to attend a brief meeting this Thursday morning at a quarter past 9:00 in the Central Administration building, room 3C. The meeting is expected to last around half an hour. New regulations about parking, working hours, overtime rates, and vacation will be discussed. We apologize for giving you so little advance notice; however, attendance is required of all employees. Please be there on time. I repeat, there will be a meeting for all employees at a quarter past nine this Thursday, February 28th. Those employees unable to attend must inform their section chief before Wednesday. Thank you for your attention.

Questions 77 through 79 refer to the following report.

(M) Before we listen to our next song, let's get up to date with the latest weather. Looking at our weather forecast, we can expect a cold front to move in from the north this afternoon, bringing light rains throughout the region and a chance for snow flurries in the hills. Currently, conditions at the airport are partly cloudy, with a 5 to 10 mile an hour breeze coming in from the

west. The temperature now is 42 degrees, with an expected morning low in the mid or low 30s. The rains should clear by morning, and it's looking like tomorrow might shape up to be a pleasant, if cool, day. Join us at 10 tonight for an update.

Questions 80 through 82 refer to the following message.

(W) Thank you for calling Job Power Employment office. We currently have employment opportunities in the following job categories: CAD-CAM Design Engineering, Factory Assembly Supervision, Quality Control, and Clerical. If you have experience in any of these fields and would like to apply for a position with our company, please send your resume to Job Power Employment office, attention: John Lee. Please include your phone number. Please do not call our office to inquire about interviews. You will be contacted if you meet our requirements. If you would like more information about other jobs available, please drop by the office between the hours of 10 and 5. Thank you for calling Job Power.

Questions 83 through 85 refer to the following report.

(M) This is Hap Arnold in the SBC Traffic Helicopter. It's now a quarter to five. Traffic is moving smoothly on most streets into and out of the city. However, Route 4's northbound lane is blocked by a major accident. Cars are backed up for more than three kilometers. It will take a few hours to clear the road, so drivers are advised to take the South Central by-pass into the city. Other than that, there are no major incidents to report, and it looks like most of you will have a smooth commute home. I'll be back in 30 minutes with another report. This is Hap Arnold in the SBC Traffic Helicopter wishing you safe travel!

Questions 86 through 88 refer to the following advertisement.

(W) Been thinking it's about time you got a new car? Not sure that you can really afford one? Well, Cecil Evans Motors has the car for you, at a price that will fall well within your budget. We have the biggest selection of new and used cars in the Central Valley area. \$100 down will get you a brand new car. We have everything from compact cars to vans. Choose from domestic and imported vehicles. Can't see what you're looking for? We can even get the car you want to order. We're open from nine to nine, seven days a week. Call Cecil for a deal. 444-4619, or check out our showroom at 234 Linard Street.

Questions 89 through 91 refer to the following speech.

(M) It is my great pleasure to introduce this afternoon's speaker, Sir Henry Adams. Sir Henry is, of course, known to you all as the inventor of the bag-less vacuum cleaner, among other things. When he and his partner first marketed it, he was mocked by other vacuum cleaner manufacturers. They all said it wouldn't be able to hold dirt. But when his device became a big hit with consumers, who were glad to be free of the inconvenience of emptying a bag full of dust, other manufacturers were quick to follow suit with their own versions. Sir Henry will talk to us today about overcoming the challenges of being a pioneer in his field, and how he and his partner funded their research.

Questions 92 through 94 refer to the following announcement.

(M) Attention, shoppers. Attention, please! We would like to announce our one-day only special offer. Today, all day, we will be choosing certain items which will be sold at a 50% discount. Every hour, at a quarter past the hour, a yellow light will start flashing, and we will announce the discounted item of the hour. The discount will run for as long as the light continues to flash. It is now 9:15, and our first discount of the day is frozen pizzas. As long as the light flashes, all frozen pizzas are 50% off. Get along to aisle 2 now and our staff will attach the special discount sticker. Happy shopping!

Questions 95 through 97 refer to the following message.

(W) This is a message for Darius Chang. This is Olivia Dales of Sunland Travel, calling regarding your reservation. I am able to confirm your seat to Singapore on flight SA887, leaving from San Francisco on March 18th at 18:50, arriving in Singapore at 04:30 local time. Unfortunately, I have not yet been able to confirm your return flight on the 25th, but I am working on that and hope to let you know sometime later today or early tomorrow. When you get this message, could you give me a call to let me know your credit card number? I'd also like to know if you have any special needs regarding the on-flight catering. I think I remember you mentioning something about a wheat allergy. Thank you.

Questions 98 through 100 refer to the following advertisement.

(W) Do you find you get tired more easily than you used to? Don't have the energy you need to keep up with the grandkids when they come to visit? Exhausted at the thought of walking to the store? Don't just put it down to old age. You can stay fit and active well into your 90s. Plenty of senior citizens do. With regular exercise and the right supplements, you can enjoy those precious times with your family. GoldPlus multi-vitamins are specially engineered to provide the daily vitamin and mineral requirements of the over-60s. They help you find that extra bit of energy to see you through the day. But don't just take our word for it. Try GoldPlus - one month's supply of 30 pills is only \$9.99.